



INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE
REPUBLIC OF SOUTH AFRICA

The Independent Police Investigative Directorate (IPID) is an equal opportunity and affirmative action employer. It is our intention to promote representatively in terms of race, gender and disability within the Department through the filling of posts. African and Coloured Females candidates, whose appointment/promotion/transfer will promote the achievement of gender equity within the Department, will receive preference.

“All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.”

REFERENCE NO: Q9/2015/99

POST: CHIEF DIRECTOR: PROVINCIAL HEAD

SALARY: R 1 042 500.00 per annum (All-Inclusive package which includes a basic salary (60% of package) and a flexible portion that may be structured in terms of applicable guidelines. The successful candidate will be required to sign a performance agreement and an employment contract

CENTRE: MPUMALANGA, NELSPRUIT

Requirements: ● A Relevant NQF Level 7 Undergraduate Degree in Law or an equivalent qualification, as recognized by SAQA, coupled with 5 years' experience at senior management level ● Knowledge and understanding of the PFMA and all relevant legislation and regulations that govern the Public Service. Thorough knowledge and understanding of criminal law, criminal procedure and law of evidence is essential ● Project management, and patent knowledge of investigative systems and procedures, human rights and government's broad transformation objectives and initiatives are essential ● Experience in financial, human resource and asset management ● Ability to work under pressure ● A valid driver's license is essential.

Skills and Competencies: ● Strategic capability and leadership ● Analytical thinking, problem solving and decision making skills ● Innovative and creative ● Project management at strategic level ● People development and empowerment ● Communication (verbal and written) skills ● Client orientation and customer focus ● Results-driven.

Key Performance Areas: ● Appointment and performance management of staff ● Facilitate investigations of cases and to perform any other function incidental to such investigations ● Control and monitor active cases ● Refer matters investigated by the Provincial Office under the Independent Police investigative Directorate to the National or relevant prosecuting authority for criminal prosecution ● Report to the Executive Director on matters investigated ● Refer disciplinary matters to the Provincial Commissioner ● Facilitate cooperation between the Provincial Head and the Provincial Civilian Secretariat of Police and SAPS ● Keep proper financial records and prepare financial statements ● Monitor and review service delivery against strategic objectives ● Participation in the Management Committee ● Maintain discipline and sound labour relations ● Ensure compliance with administrative guidelines issued by the Executive Director.

The suitable candidate will be selected with the intention of promoting representivity and achieving affirmative action targets as contemplated in the Department's Employment Equity Plan.

ENQUIRIES : Mr SF Alberts @ (012) 399 0217

CLOSING DATE : 06 November 2015 @16:30

NOTE:

The appointment is subject to security clearance, verification of qualifications and competency assessment. Detailed CV with contact details of three recent references. Certified copies of qualifications, driver's licence and Identity Document. NB: if you do not hear from the Department within three months, consider your application as unsuccessful as correspondence will only be entered with shortlisted candidates only. The Independent Complaints Directorate reserves the right not to make an appointment. Please send a separate and complete application for each post you apply for.

His/her character should be beyond reproach. Faxed and late applications will not be considered.

APPLICATIONS : Independent Police Investigative Directorate, Private Bag X 941, Pretoria, 0001 or 114 City Forum Building, Corner Schubart & Vermeulen Street

FOR ATTENTION : Mr SF Alberts