

## ANNEXURE

### INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE

*The Independent Police Investigative Directorate's (IPID) intention is to promote representatively in terms of race, gender and disability within the Department through the filling of posts. Candidates, whose appointment/promotion/transfer will promote the achievement of gender equity within the IPID, will receive preference.*

**APPLICATIONS** : North West, Private Bag X 2017, Mafikeng 2745 or, hand delivers No. 1 Station Road, Molopo Shopping Centre, 1st floor Mafikeng, 2745

**CLOSING DATE** : 22 January 2016

**NOTE** : Applications should be submitted on a Z83 obtained from any Public Service Department accompanied by a comprehensive CV, certified copies of Qualifications and ID. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful, as communication will be made with short listed candidates only. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment. Faxed and late applications will not be considered.

### OTHER POSTS

**POST** : PRINCIPAL INVESTIGATOR AND PROTECTION OFFICER(NATIONAL SPECIALISED INVESTIGATIVE TEAM) NSIT

**REF NUMBER** : Q9/2016/10

**SALARY** : R 289 761 per annum (Salary level 9). The successful candidate will be required to sign a performance agreement.

**CENTRE** : North West (Mafikeng)

**REQUIREMENTS** : Relevant Bachelor's Degree or equivalent qualification in law or law enforcement, a minimum of three (3) years' experience in the Criminal Justice System. Criminal investigation experience relating to specialised investigations (corruption, racketeering and money laundering, surveillance and covert information gathering, forensic investigations, cybercrime investigations, witness protection) will serve as an added advantage. Experience and training in Special Weapons and Tactics will be a strong recommendation. Thorough knowledge and understanding of criminal law and Criminal Procedure Act and other applicable legislation, knowledge of human rights and government's broad transformation objectives and initiatives are essential, Project Management skills and knowledge of investigative system and procedures, a valid driver's license is essential, ability to work under pressure. Should have undergone firearm competency training and should be willing to carry an official firearm if needed/required/requested. Should be available on short notice to perform duties, should be willing to travel on short notice. Sound knowledge in compliance practices and prescripts. Familiarity with criminal investigation processes.

**DUTIES** : Undertake and supervise specialized investigations (investigative projects) that might require the official to be away from office for extended periods. Make criminal recommendations to the Director of Public Prosecution and SAPS/MPS based on the outcome of investigation. Be responsible to the safeguarding and protection of witnesses and investigators where necessary.

**ENQUIRIES** : Mr Rebaone Pebe @018 397 2510

**FOR ATTENTION** : Ms Lesego Maamogwa @018 397 2511

**NB** : Only African females, Coloured males/females, Indian males/females, White males/females will be considered for shortlisting.

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## **OTHER POSTS**

### **POST : ASSISTANT DIRECTOR: CORPORATE SERVICES**

**REF NUMBER** : Q9/2016/11

**SALARY** : R 289 761 per annum (Salary level 9). The successful candidate will be required to sign a performance agreement.

**CENTRE** : North West (Mafikeng)

**REQUIREMENTS** : A Degree/Diploma in Administration with extensive appropriate Experience or Matric with five years' experience in Human Resource Management, Finance, Administration, Supply Chain Management, Assets Management and Transport Management. The ideal candidates should display competency in written and verbal Communication, computer literacy with the emphasis on Excel and basic knowledge of the budget processes. Internal control systems such as PERSAL, LOGIS, BAS and ELS. A valid driver's license is a requirement. Candidates should at least have three years supervisory experience.

**DUTIES** : Key competencies include: Recruitment and Selection. Condition of Service, Performance Management, Training and Development. Procurement of goods and services through LOGIS and payment of Claims and Invoices on BAS and LOGIS comply budget for the Office and cash flow projections. Management of Petty Cash, and adherence to Supply Chain Management and Asset Management processes. Overseeing of stationery supplies. Asset verification and the management of assets on LOGIS. Adhering to all transport regulations and exercising effective control of the vehicles including payments of claims and submission of kilometers travelled. Oversee the postal, services and cleaning services. Supervision of staff.

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## **OTHER POSTS**

### **POST : SENIOR INVESTIGATOR**

**REF NUMBER** : Q9/2016/12

**SALARY** : R 243 747per annum (Salary level 8). The successful candidate will be required to sign a performance agreement.

**CENTRE** : North West (Mafikeng)

**REQUIREMENTS** : To be considered for this position, a candidate must be in possession of a grade 12 or equivalent of NFQ level 4 qualification, and should at least have three (3) years proven experience in criminal investigations. A Diploma/Degree (NQF level 5/6), in law/policing will serve as an added advantage. Knowledge of criminal law, criminal procedure and law of evidence are essential for consideration. In addition, the candidates must be competent in report writing skills, as well as verbal and written communication skills. He/she must be computer literate and possess a valid unendorsed code 08 driver's license and be able to drive a motor vehicle. He/she must also be competent and fit to handle a firearm or must be willing to undergo such a test. He/She must be willing to perform standby duties and overtime.

**DUTIES** : His duties will entail amongst others, supervision of investigators and/or assistant investigator; receipt, registration and allocation of complaints; attendance of crime scenes and post mortems; collection, safeguarding and processing of exhibits at the crime scene; conducting interviews with suspects and witnesses and obtaining affidavits; conducting investigations of complaints of alleged criminality and advising the complainant or his/her next of kin and other relevant stakeholders regarding progress of the investigation; investigate misconduct against members of the police; searches, seizures and collection of evidence etc; compiling investigation reports and memoranda with recommendations to the Director of Public Prosecutions and the SAPS for consideration to prosecute or take appropriate disciplinary action. Draft and type investigation reports at the conclusion of each investigation. Electronically update the status of each case on the database.

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