

## **INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE**

***The Independent Police Investigative Directorate (IPID) is an equal opportunity and affirmative action employer. It is our intention to promote representatively in terms of race, gender and disability within the Department through the filling of posts.***

**NOTE:** Applications must be submitted on form Z83, obtainable from any Public Service Department accompanied by a fully completed and signed form Z83 and a recently updated, comprehensive CV all qualification(s) including a Senior Certificate and ID-document [Driver's license where applicable]. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). All shortlisted candidates for SMS posts will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend competency assessment using the mandated DPSA SMS competency assessment tools. The successful candidates will be appointed on a probation period of 12 months and will be required to sign a performance agreement. The suitable candidate will be selected with the intention of promoting representivity and achieving affirmative action targets as contemplated in the Department's Employment Equity Plan

**CLOSING DATE 06 SEPTEMBER 2021**

**POST: INVESTIGATOR**

**REFERENCE NO: Q9/2021/ 48 WESTERN CAPE**

**SALARY: R 295 905.00** per annum (Level 07)

**CENTRE:** Western Cape

**REQUIREMENTS:** A Grade 12 certificate or relevant diploma/degree. Any other relevant experience. Drivers licence. Thorough knowledge and understanding of Criminal Law and IPID Act, PFMA and other relevant legislation. Knowledge of statistical information, knowledge of investigative systems and procedure. Sound knowledge of compliance practices and requirements. The ability to work under pressure. verbal and written Communication, analytical thinking, planning and organizing problem-solving and decision making skills, innovative and creative. Legal court administration skills. strategic planning management skills, logical thinking. report writing skills, negotiation skills, project management skills, detective skills, honesty and integrity. financial management skills

**DUTIES:** Receive, register and allocate cases, attend crime scenes and post-mortems, Collect, safeguard and process exhibits at the crime scene. Conduct interviews with suspects and witnesses and obtaining affidavits. Advise the next of kin or victims and other relevant stakeholders regarding progress of investigations, manage stakeholders, Conduct investigations of cases of alleged criminality and misconduct against members of the police, as stipulated in Section 28 of the IPID Act. Conduct searches, seizures and collection of evidence, and etcetera, compiling investigation reports and memoranda with recommendations to SAPS and referrals to the National Prosecuting Authority (NPA) for consideration to prosecute or take appropriate disciplinary action Draft and type investigation reports at the conclusion of each investigation. Electronically update the status of each case on the database. Engaging stake holders on a national level on matters that affects investigations

**FOR ATTENTION:** Ms N Matintela Tel No: (021) 941 4800 0189

**ENQUIRIES:** Mr GJ Trussell Tel No: (021) 941 4800

**APPLICATIONS:** Post to Independent Police Investigative Directorate, Private Bag X 43, Bellville, 7535 or, hand deliver to Fintrust Building, first floor, Corner of Petrusa & Mazzur Streets, Bellville 7530