

ANNEXURE  
INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE

*The Independent Police Investigative Directorate (IPID) is an equal opportunity and affirmative action employer. It is our intention to promote representatively in terms of race, gender and disability within the Department through the filling of posts.*

**NOTE:** Applications quoting the correct reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za/documents](http://www.gov.za/documents). Received applications using the incorrect application form (old Z83) will not be considered. Each application for employment form must be fully completed, signed and initialized by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. A recently updated, comprehensive CV as well as a fully completed initialized a new signed Z83 (Section A, B, C & D are compulsory and section E, F and G are not compulsory if CV is attached). Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Correspondence will be limited to short-listed candidates only. Therefore, only shortlisted candidate for the post will be required to submit the documents on or before the date of the interview. If you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). The successful candidates will be appointed on a probation period of 12 months and will be required to sign a performance agreement. The suitable candidate will be selected with the intention of promoting representivity and achieving affirmative action targets as contemplated in the Department's Employment Equity Plan.

**CLOSING DATE:** 22 July 2022

**POSTS:** Investigators x 5

**SALARY:** R 300 345.00 pa (Salary Level 7)

**CENTRE:** North West (Rustenburg satellite) Ref (Q9/2022/42)  
Gauteng x2 Ref (Q9/2022/43)  
Limpopo (Polokwane) Ref (Q9/2022/44)  
Mpumalanga (Witbank satellite) Ref (Q9/2022/45)

**REQUIREMENTS:** A Grade 12 certificate or relevant diploma/degree in Law or Policing. Any other relevant experience. Driver's license. Thorough knowledge and understanding of Criminal Law and IPID Act, PFMA and other relevant legislation. Knowledge of statistical information, knowledge of investigative systems and procedure. Sound knowledge of compliance practices and requirements. The ability to work under pressure. Verbal and written Communication, analytical thinking, planning and organizing, problem solving, and decision making skills. Innovative and creative. Legal court administration skills. Strategic planning, management skills, logical thinking. Report writing skills, negotiation skills, project management skills, detective skills, honesty and integrity and financial management skills.

**DUTIES:** Receive register and allocate cases. Attend crime scenes and post-mortems. Collect, safeguard and process exhibits at the crime scene. Conduct interviews with suspects and witnesses and obtaining affidavits. Advise the next of kin or victims and other relevant stakeholders, regarding process of investigations, manage stakeholders, conduct investigation of cases of alleged criminality and misconduct against members of the police, as stipulated in Section 28 of the IPID Act. Conduct searches, seizures and collection of evidence, and etc. Compile investigation reports and memoranda with recommendations to the Director of Public Prosecution and the SAPS for consideration to prosecute or take appropriate disciplinary action. Draft and type investigation reports at the conclusion of each investigation. Electronically update the status of each case on the database. Engaging stakeholders on a national level on matters affecting investigations.

**APPLICATIONS:** **North-West:** Independent Police Investigative Directorate. Private Bag 2017 Mahikeng 2745. Hand delivery to No1 Station Road, Molopo Shopping Centre, Mahikeng  
**ENQUIRIES:** Ms. Lesego Maamogwa @ 018 397 2500 **ATTENTION** Ms. M: Metlha

**APPLICATIONS:** **Gauteng:** Independent Police Investigative Directorate. Private Bag X25, Johannesburg, 2000 Johannesburg, 2000 or hand deliver to 20 Albert Street, Bram Fischer Towers, 8th Floor, Marshalltown, Johannesburg 2000.  
**ENQUIRIES:** Ms L Mothusi (Tel No: 011 220 1500) **ATTENTION:** Ms. F Dlakana

**Limpopo:** Independent Police Investigative Directorate, Private Bag 9525 Polokwane 0700 or hand deliver to 78 Hans van Rensburg Street, Old Mutual Building, Groundfloor  
**ENQUIRIES:** Mr D Mokoena Tel 015 283 8000, **ATTENTION:** Mr B Nong.

**Mpumalanga:** Independent Police Investigative Directorate, Private Bag X11325, Nelspruit 12008300 or hand deliver to 1<sup>st</sup> Floor Permanent Building 27 Brown Street Nelspruit 1200, enquiries: Ms E Mamabolo.  
**ATTENTION:** Mr S Nkambule

## OTHER POSTS

**POSTS:** Investigator x 1  
**SALARY:** R 300 345.00 pa (Salary Level 7)  
**CENTRE:** Northern Cape (De Aar satellite) Ref (Q9/2022/46)

**REQUIREMENTS:** A Grade 12 certificate or relevant diploma/degree in Law or Policing. Any other relevant experience. Driver's license. Knowledge of the local area indigenous languages will be an added advantage Thorough knowledge and understanding of Criminal Law and IPID Act, PFMA and other relevant legislation. Knowledge of statistical information, knowledge of investigative systems and procedure. Sound knowledge of compliance practices and requirements. The ability to work under pressure. Verbal and written Communication, analytical thinking, planning and organizing, problem solving, and decision making skills. Innovative and creative. Legal court administration skills. Strategic planning, management skills, logical thinking. Report writing skills, negotiation skills, project management skills, detective skills, honesty and integrity and financial management skills.

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**APPLICATIONS: Northern Cape** (Independent Police Investigative Directorate Private Bag X6105, Kimberly 8300 or hand deliver to 39 George Street, Kimberly.**ENQUIRIES:** Mr A Bopape Tel no (053) 807 5100 **ATTENTION:** Mr. T Mathe