

ANNEXURE

INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE

The Independent Police Investigative Directorate (IPID) is an equal opportunity and affirmative action employer. It is our intention to promote representatively in terms of race, gender and disability within the Department through the filling of posts.

NOTE: Applicants are not required to submit copies of qualifications and other relevant documents on applications but must submit Z83 and a detailed Curriculum Vitae. Applications quoting the correct reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. Received applications using the incorrect application form (old Z83) will not be considered. Each application for employment form must be fully completed, signed and initialed by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. A recently updated, comprehensive CV as well as a fully completed and initialed new signed Z83 (Section A, B, C & D are compulsory and section E, F and G are not compulsory if CV is attached). However, the question related to conditions that prevent re-appointment under Part-F must be answered. Non-RSA Citizens/Permanent Resident Permit Should you be in possession of a foreign qualification; it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). All shortlisted candidates for SMS posts will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend competency assessment using the mandated DPSA SMS competency assessment tools. Furthermore, the requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Applicants should indicate on their CV's that they have registered or they have completed the Pre-entry Certificate, which can be accessed using the following link: <https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme>. No appointment will take place without the successful completion of the pre-entry certificate and submission of proof thereof. Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Due to the large number of applications we envisage to receive, applications will not be acknowledged, if you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Correspondence will be limited to short-listed candidates only. Therefore, only shortlisted candidate for the post will be required to submit the documents on or before the date of the interview. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered during / after the interview took place, the application will not be considered and in the unlikely event that the person has been appointed such appointment will be terminated. The successful candidate will be appointed subject to positive results of the security vetting process. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and directorships that they may be associated with. The successful candidates will be appointed on a probation period of 12 months and will be required to sign a performance agreement. The suitable candidate will be selected with the intention of promoting representivity and achieving affirmative action targets as contemplated in the Department's Employment Equity Plan.

CLOSING DATE: 09 December 2022

POST: Chief Director: Investigation and Information Management

REF NO: Q9/2022/66

SALARY R1 331 601 per annum, (Level 14). The successful candidate will be required to sign a performance agreement.

REQUIREMENTS: An undergraduate qualification (NQF level 7) as recognised by SAQA, in Law, Investigations or Policing, coupled with 5 years' experience at senior management level. Thorough knowledge and understanding of Criminal law. Knowledge of statistical information., Project management, investigative system and procedures, human rights and government's broad transformation objectives and initiatives are essential, Sound knowledge in compliance practices and requirements, a good track record of managing strategic programmes and projects, Strategic thinker who is able to work with individual and teams at both management and operational level A valid driver's license. Willingness to travel. Skills and Competencies: Strategic capacity and leadership, problem solving and decision making skills, Innovative and creative, Project management at strategic level, People management and empowerment, Honesty and integrity. Good communication skills interpersonal skills, report writing skills, analytical skills, ability to work under pressure and presentation skills

DUTIES: develop, implement and maintain database of all current and finalised investigations. Analyse, quality assure and compile management reports on monthly, quarterly and annual statistics. Attend to parliamentary and other Stakeholders enquiries regarding statistical information. Liaise with Secretariat's research unit. Develop and monitor the implementation of investigative and related policy frameworks. Establish norms and standards in respect of all investigations. Review and evaluate impact of policy framework. Facilitate and coordinate strategic and business planning. Coordinate, integrate and ensure alignment of the activities of national office and provincial Offices. Compile and present reports to National Commissioner, Provincial Commissioner, and the Commissioners of Metro Police Cases of misconduct for disciplinary procedure to be taken. Management of staff.

APPLICATIONS: Independent Police Investigative Directorate, National Office Private Bag X 941 Pretoria 0002 or hand deliver to Benstra Building, 473 Stanza Bopape & Steve Biko Street, Arcadia Pretoria, 0001

FOR ATTENTION: Mr. T Keefelakae @ (012) 399 0178

ENQUIRIES: Ms. E Lethole@012 399 0040