

INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE

The Independent Police Investigative Directorate (IPID) is an equal opportunity and affirmative action employer. It is our intention to promote representatively in terms of race, gender and disability within the Department through the filling of posts.

NOTE: Applications must be submitted on the new Z83 form, obtainable from any Public Service Department accompanied by a fully completed and signed form Z83 and a recently updated, comprehensive CV and attach all qualification(s) including a Senior Certificate and ID-document [Driver's license where applicable]. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). The successful candidates will be appointed on contract for the period of 11 months and will be required to sign a performance agreement. The suitable candidate will be selected with the intention of promoting representivity and achieving affirmative action targets as contemplated in the Department's Employment Equity Plan

CLOSING DATE: 16 OCTOBER 2021

POST: CHIEF DIRECTOR: INVESTIGATION AND INFORMATION MANAGEMENT (11 MONTHS CONTRACT)

CENTRE: PRETORIA

REF NO: Q9/2021/53

SALARY: R 1 273 710.00 per annum (Level 14)

REQUIREMENTS: An undergraduate qualification (NQF level 7) as recognised by SAQA, in Law, Investigations or Policing, coupled with 5 years' experience at senior management level. Thorough knowledge and understanding of Criminal law. Knowledge of statistical information., Project management, investigative system and procedures, human rights and government's broad transformation objectives and initiatives are essential, Sound knowledge in compliance practices and requirements, a good track record of managing strategic programmes and projects, Strategic thinker who is able to work with individual and teams at both management and operational level A valid driver's license. Willingness to travel. Skills and Competencies: Strategic capacity and leadership, problem solving and decision making skills, Innovative and creative, Project management at strategic level, People management and empowerment, Honesty and integrity. Good communication skills interpersonal skills, report writing skills, analytical skills, ability to work under pressure and presentation skills

DUTIES: develop, implement and maintain database of all current and finalised investigations. Analyse, quality assure and compile management reports on monthly, quarterly and annual statistics. Attend to parliamentary and other Stakeholders enquiries regarding statistical information. Liaise with Secretariat's research unit. Develop and monitor the implementation of investigative and related policy frameworks. Establish norms and standards in respect of all investigations. Review and evaluate impact of policy framework. Facilitate and coordinate strategic and business planning. Coordinate, integrate and ensure alignment of the activities of national office and provincial Offices. Compile and present reports to National Commissioner, Provincial Commissioner, and the Commissioners of Metro Police Cases of misconduct for disciplinary procedure to be taken. Management of staff.

APPLICATIONS: Independent Police Investigative Directorate, National Office Private Bag X 941 Pretoria 0002 hand deliver to Benstra Building, 473 Stanza Bopape & Church street, Arcadia Pretoria 0001

ENQUIRIES: Mr T Keefelakae @ (012) 399 0178
ATTENTION: Ms E Lethole@012 399 0040