

ANNEXURE  
**INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE**

***The Independent Police Investigative Directorate (IPID) is an equal opportunity and affirmative action employer. It is our intention to promote representatively in terms of race, gender and disability within the Department through the filling of posts.***

**NOTE:** Applications quoting the correct reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za/documents](http://www.gov.za/documents) . Received applications using the incorrect application form (old Z83) will not be considered. Each application for employment form must be fully completed, signed and initialized by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. A recently updated, comprehensive CV as well as a fully completed initialized a new signed Z83 (Section A, B, C & D are compulsory and section E, F and G are not compulsory if CV it is attached). Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Correspondence will be limited to short-listed candidates only. Therefore, only shortlisted candidate for the post will be required to submit the documents on or before the date of the interview. If you have not been contacted within three (3) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment (criminal record, citizenship, credit record checks, qualification verification and employment verification). The successful candidates will be appointed on a probation period of 12 months and will be required to sign a performance agreement. The suitable candidate will be selected with the intention of promoting representivity and achieving affirmative action targets as contemplated in the Department's Employment Equity Plan.

**CLOSING DATE:** 15 June 2022

**POSTS:** Investigator

**SALARY:** R 300 345.00 pa (Salary Level 7)

**CENTRE:** Western Cape Ref (Q9/2022/33)

**REQUIREMENTS:** A Grade 12 certificate or relevant diploma/degree in Law or Policing. Any other relevant experience. Driver's license. Thorough knowledge and understanding of Criminal Law and IPID Act, PFMA and other relevant legislation. Knowledge of statistical information, knowledge of investigative systems and procedure. Sound knowledge of compliance practices and requirements. The ability to work under pressure. Verbal and written Communication, analytical thinking, planning and organizing, problem solving, and decision making skills. Innovative and creative. Legal court administration skills. Strategic planning, management skills, logical thinking. Report writing skills, negotiation skills, project management skills, detective skills, honesty and integrity and financial management skills.

**DUTIES:** Receive register and allocate cases. Attend crime scenes and post-mortems. Collect, safeguard and process exhibits at the crime scene. Conduct interviews with suspects and witnesses and obtaining affidavits. Advise the next of kin or victims and other relevant stakeholders, regarding process of investigations, manage stakeholders, conduct investigation of cases of alleged criminality and misconduct against members of the police, as stipulated in Section 28 of the IPID Act. Conduct searches, seizures and collection of evidence, and etcetera, compiling investigation reports and memoranda with recommendations to SAPS and referrals to the National Prosecuting Authority (NPA) for consideration to prosecute or take appropriate disciplinary action. Draft and type investigation reports at the conclusion of each investigation. Electronically update the status of each case on the database. Engaging stakeholders on a national level on matters affecting investigations.

**APPLICATIONS:** Independent Police Investigative Directorate, Private Bag X43, Bellville 7535 or hand deliver to Fintrust Building, 1<sup>st</sup> Floor, Corner Mazzur & Petrusa Str. Bellville.

**ENQUIRIES:** Mr G Meyer (Tel No: 021 941 4800)  
**FOR ATTENTION:** Mr G Trussell